

Annual Season Ticket Application Form

Applications can only be made by post or in person. **Two passport sized photographs** must be submitted with the application. Your ticket will be hand delivered to the address on your application form one day prior to commencement. Please complete this form and return to: **The Kings Ferry Ltd. The Travel Centre, Eastcourt Lane, Gillingham, Kent. ME8 6HW.**

TERMS AND CONDITIONS: Please read carefully before applying for an annual season ticket

Tickets: Tickets are not transferable and remain the property of the Company throughout their validity and may be inspected by the driver or other employees of The Kings Ferry Ltd and withdrawn in case of misuse, e.g. use by a person other than the one whom the ticket was issued. Passengers may not travel without a valid ticket and anyone who has purchased a season ticket but is not carrying it with them when boarding a coach will be required to purchase a ticket to travel that day. However, if the valid ticket can be presented at The Kings Ferry Ltd office on the same day before 17:00 hrs, a refund will be made subsequently, provided the stub of the extra ticket is returned to the office.

Payments: All tickets with the exception of our Annual Season Tickets can be purchased onboard our coaches and payment made by either cash or cheque. If paying by cash please make sure you have the correct money. Our Ticket Collectors and Drivers do not carry a float so any change due must be collected from our office in person. If purchasing your ticket via our office you can do so by cash cheque or credit/ debit card. Please note- there is a 1.5% charge for credit cards and a 3% charge for American Express cards.

Refunds: Refunds will be made on Annual Seasons and Four Week Seasons only taking into account the period remaining from the day following its return to The Kings Ferry Ltd. A £20 administration fee will be deducted from the refund amount.

Refunds for Books of 40 single tickets, Books of 10 single tickets, 5-day tickets, day return tickets and single tickets will not be considered.

Annual Seasons: The charge has been calculated on 40 weeks' travel and after that period has passed no refund is payable. A refund will be based on the cost of the ticket less the cost of the number of four week tickets, five day tickets and day return tickets that would have been necessary to cover travel on the expired portion.

We are unable to refund tickets in case of illness. But annual season tickets can be surrendered to our office and the period of validity frozen until you return to work. The ticket must be submitted to us along with another passport photo and either a Doctor's or hospital certificate or a letter confirming your inability to work. When you return to work we will extend your ticket by the number of full working days that it has remained at our office.

Maternity/Paternity Leave: Annual Seasons can be surrendered to us and the period of validity will be extended by the issue of a new ticket taking into account the number of working days that the surrendered ticket remains in the hands of the management from the day (up to 17:00 hrs) it is surrendered until a replacement ticket is valid but not exceeding the statutory maternity/ paternity leave. . Official documentation confirming maternity/ paternity leave must accompany the claim. Please supply another passport sized photo to allow us to issue a new ticket.

Please read the terms and conditions carefully before completing this form

Title _____ Initials _____ Surname _____

Home Address _____

Email Address _____ Contact Telephone Number _____

Name and address of Employer _____

Do you require a receipt for your company? YES / NO This is a new / renewal application (please delete as applicable)

Date season ticket is required to start _____

I would / would not like to be subscribed to The Kings Ferry Traffic Reports Email Service (please delete as applicable)

I confirm that I understand all the terms and conditions stated on this form

Sign _____ Date _____

For Office use only

Season Ticket Number _____ Amount Paid _____ Paid by Cash / Cheque / Credit Card / Debit Card

Paid by Commuter / Employer Entered By _____